



HIGHLANDS CENTER FOR NATURAL HISTORY

Payment Policy

Full payment should be paid upon registration. Otherwise, a non-refundable deposit of 25% of the program fee must be paid up to one month before the program begins. If a deposit is made, the remainder of the tuition must be received 10 business days prior to the program start date.

2019 Cancellation Policy

The Highlands Center reserves the right to change its calendar, withdraw or modify a course or substitute instructors at any time. It also reserves the right to require the withdrawal of any student whose conduct is deemed detrimental to the quality of the program experience for other participants.

For cancellations 5 business days or more prior to program start date:

- * a 75% cash refund may be issued, or
- * Participants may choose to receive a program voucher for the complete cost of the program (which they will have up to one year to use, for programs only).

For cancellations less than 5 business days prior to the program, a voucher for 75% of the program cost may be issued but no cash refunds will be issued.

- * If there are mitigating circumstances where the Center cancels a program, vouchers or refunds may be issued for the full value of the program.
- * Vouchers must be used toward any Highlands Center program within one year of the issue date.
- * When a scholarship has been applied to program costs, no voucher or refund is issued.
- * No-shows are not eligible for a refund or program voucher. Participants must contact the Center prior to the program in order to receive any concessions.

For additional questions, please contact our Education Coordinator.